How to register and change the credit hours for your independent study.

1. Search for your independent study.

2. Click "Add" and make sure it shows up on your Summary.

Click "Submit" to confirm Registration.
3. The class must be registered before continuing. So, make sure the status column says “Registered.” At this point, it is fine that the “Hours” column says “1.”

4. Click “Schedule and Options.”
5. Click on the "1" to bring up a text box.

6. Delete the "1" and type the number of hours you have agreed to take. Hit enter to close out the box.
The sum of your "Hours" column does not yet match the number of hours "Registered." There is one more step. Click "Submit."

Now, the sum of your "Hours" column and the "Registered" number should match. Confirm this and you are good to go.